ieworks
Strengthening our Water/Wastewater Workforce

E: info@ieworks.org
W: www.ieworks.org

**MEETING OF THE BOARD OF DIRECTORS**
**12:00 PM, MONDAY, MAY 18, 2026**

This meeting will be conducted via teleconference pursuant to Cal. Govt. Code § 54953(b)(1) Members of the public may access this meeting physically, at the following locations, where the meeting agenda will be posted:

**Location where members intend to take the meeting:**
- Susan Allen – CalMutuals JPRIMA - 3108 La Sombra Way, Fullerton, CA
- Pacal Cornejo – Eastern Municipal Water District - 6378 Riverside Ave., Riverside, CA
- Angela Garcia – West Valley Water District, 855 W Baseline Rd, Rialto, CA
- Kelsey Kenz (Alternate) – IEUA, 6075 Kimball Ave., Building A, Chino, CA
- Jasmin Hall - IEUA, 6075 Kimball Ave., Building A, Chino, CA
- Haydee Sainz – West Valley Water District, 855 W Baseline Rd, Rialto, CA
- Gracie Torres – 129 Sir Gawaine Rd, Riverside, CA

**Members may access this meeting online or telephonically and have the opportunity to provide comments by using the following link or calling the following number and entering the Conference ID:** Join Zoom Meeting
https://us06web.zoom.us/j/86978447629?pwd=ppseiV1d9vYl14Wp3ivmH8OgqNJs40.1

Meeting ID: 869 7844 7629
Passcode: 650097

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Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action.

Items listed as "For information" or "For discussion" may also be the subject of an "action" taken by the Board or a Committee at the same meeting.

Due to teleconferencing requirements, all votes will be taken by roll call.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL and DETERMINATION OF A QUORUM**
3. **PUBLIC COMMENT**

Pursuant to Government Code Section 54954.3 (To make a Public Comment, click on the hand symbol on your screen to be placed in the queue, and when recognized and unmuted, please announce your name for the record.)

## 4. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda it must make a determination that: (i) The item came to the attention of the Board after the posting of the agenda; (ii) That there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add the item in question to the agenda for consideration consistent with the provisions of the Brown Act.

## ACTION ITEMS

## 5. REVIEW AND APPROVAL OF THE MINUTES OF THE APRIL 20, 2026, BOARD OF DIRECTORS MEETING

## 6. FINANCIAL REPORT

## 7. UPDATE ON GRANT APPLICATIONS

## 8. ADMINISTRATIVE UPDATE

## 9. OUTREACH UPDATE

## INFORMATIONAL ITEMS

1. Next meeting _____Third Monday of the Month_____

## 10. CLOSED SESSION

## 11. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the meeting, please contact the IEWorks at (909) 969-4735 for assistance to enable IEWorks to make reasonable accommodations.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Request for such records shall be made available by emailing the IEWorks Manager at info@ieworks.org. Agendas are available at the IEWorks website, www.ieworks.org .

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge an IEWorks action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the IEWorks at, or prior to, the public hearing. Any written correspondence delivered to the IEWorks office before the IEWorks' final action on a matter will become a part of the administrative record.

**Item 5: Meeting Minutes**

**MEETING OF THE BOARD OF DIRECTORS**
**12:05 PM, MONDAY, APRIL 20, 2026**

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**Location where members intend to take the meeting:**
• Susan Allen – CalMutuals JPRIMA - 3108 La Sombra Way, Fullerton
• Pacal Cornejo – Eastern Municipal Water District - 6378 Riverside Ave. Riverside
• Angela Garcia – West Valley Water District, 855 W Baseline Rd, Rialto, CA 92376
• Lisa Dye - IEUA, 6075 Kimball Ave., Building A, Chino
• Jasmin Hall - IEUA, 6075 Kimball Ave., Building A, Chino
• Haydee Sainz – West Valley Water District, 855 W Baseline Rd, Rialto, CA 92376
• Gracie Torres - 2344 Trafalgar Ave, Riverside

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Items listed as "For information" or "For discussion" may also be the subject of an "action" taken by the Board or a Committee at the same meeting.

Due to teleconferencing requirements, all votes will be taken by roll call.

1. **PLEDGE OF ALLEGIANCE**
   **Vice Chair Susan Allen led the pledge of allegiance.**

2. **ROLL CALL and DETERMINATION OF A QUORUM**
   **Roll call was conducted. A quorum was established with three members of the Board present: Gracie Torres (IEWorks), Pacal Cornejo-Reynoso (Eastern), and Jasmin Hall (IEUA). Kelsey was also present as an additional representative from IEUA. Susan Allen joined at 12:08 PM.**

3. **PUBLIC COMMENT**
   **No one present for public comment.**

   Pursuant to Government Code Section 54954.3 (To make a Public Comment, click on the hand symbol on your screen to be placed in the queue, and when recognized and unmuted, please announce your name for the record.)

4. **ADDITIONAL ITEMS TO THE AGENDA**
   **No additional items were added to the agenda.**

**ACTION ITEMS**

5. **REVIEW AND APPROVAL OF THE MINUTES OF THE MARCH 16, 2026, BOARD OF DIRECTORS MEETING**

   **The Board reviewed the minutes from the March 16, 2026 Board of Directors meeting.**
   **Motion: Pacal Cornejo-Reynoso moved to approve the minutes.**
   **Second: Chair Torres seconded the motion.**
   **Action: The motion carried.**

6. **FINANCIAL REPORT**

   **Financial update was provided on behalf of Diane. The Board was informed that the organization's current balance was $63,832.88. The statement of activity reflected recurring expenses totaling approximately $10,537 for the period of July through March.**

   **Board members were given the opportunity to ask questions.**

   **Motion: Susan Allen moved to receive and file the financial report.**
   **Second: Pacal Cornejo-Reynoso seconded the motion.**
   **Action: The motion carried.**

7. **UPDATE ON GRANT APPLICATIONS: Employee Training Pathways**

   **Report was provided that IEWorks had not yet received a response regarding pending grant applications and noted that follow-up would occur.**

   **Susan Allen shared a potential grant opportunity related to job development in the construction sector. The Board discussed that, while the opportunity may require creativity, there could be alignment with IEWorks' work, particularly around small systems, utilities, and workforce development.**

8. **ADMINISTRATIVE UPDATE**

   **Update was provided an update on administrative matters, including ongoing tax filings and charity status work. Diane had been on a short vacation, and staff were continuing to gather and reconcile records needed for tax preparers. It was noted that IEWorks has several years of records to organize and that a more detailed update and plan would be provided at the next meeting.**

9. **OUTREACH UPDATE**

**Staff reported positive movement on outreach efforts, including a recent meeting with Riverside Public Utilities. RPU expressed interest in potentially joining the consortium and exploring a partnership with IEWorks.**

**The proposed opportunity could include approximately $30,000 in funding, potentially structured as an initial grant, with RPU later joining as a consortium partner. The concept would focus on training maintenance technicians for electric vehicle fleet operations. Staff explained that the model could build on IEWorks' existing workforce approach by supporting participants with training, certifications, barrier-removal assistance, and internship placement.**

**The Board discussed how this opportunity could align with Western Municipal Water District and other utility agencies, particularly as government agencies and utilities transition fleets toward zero-emission vehicles.**

**A Board member expressed support for the opportunity and emphasized that RPU, Western, and other participating agencies should be encouraged to become IEWorks signatories if they are engaging under the IEWorks umbrella. Staff agreed.**

**The Board also requested additional details about how the internship would be structured, including the types of projects interns would work on and what participating agencies would need to provide. Staff stated that a follow-up meeting with RPU was scheduled for later in the week and that additional information would be shared with the Board by email before the next meeting.**

**Staff also noted that IEWorks continues to work on potential relationships with other agencies, including Veolia and East Valley, with the goal of providing additional updates at the next meeting.**

## INFORMATIONAL ITEMS

2. Next meeting ____18____Third Monday of the Month_____May_____

## 10. CLOSED SESSION

**No items for closed session.**

## 11. ADJOURNMENT

**Meeting adjourned at 12:21 PM.**

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IEWorks' final action on a matter will become a part of the administrative record.

**Item 6: Financial Report**

# A/R Aging Summary Report

Inland Empire Works

As of April 1, 2026

| | CURRENT | 1 - 30 | 31 - 60 | 61 - 90 | 91 AND OVER | Total |
|---|---|---|---|---|---|---|
| Eastern Municipal Water District | | | | | 10,000.00 | 10,000.00 |
| Metropolitan Water District of Southern California | | | | | 10,000.00 | 10,000.00 |
| San Bernardino Valley Municipal Water District | | | | | 2,000.00 | 2,000.00 |
| West Valley Water District | | | | | 6,000.00 | 6,000.00 |
| **TOTAL** | | | | | **28,000.00** | **$28,000.00** |



Wednesday, April 01, 2026 02:15 PM GMT-04:00

**IEWorks**
**FY26 Financial Summary (7/1/2025 - 6/30/2026)**
**as of March 31, 2026**

| | | FY26 | Actual | (Over)/Under | % of | |
|---|---|---|---|---|---|---|
| | **SIGNATORY FEES** | $50,000 | $10,000.00 | $40,000.00 | 20% | |
| | **Grant Income** | $0 | $0.00 | $0.00 | 0% | |
| | **Interest Revenue (Checking)** | $3 | $2.19 | $0.81 | 73% | |
| | **Interest Revenue (CD - 9 mo.)** | $260 | $6.91 | $253.09 | 3% | |
| | **Interest Revenue (CD - 7 mo.)** | $200 | $4.66 | $195.34 | 2% | |
| | **TOTAL REVENUE FYTD26** | **$50,463** | **$10,013.76** | **$40,449.24** | **20%** | |
| **1** | **New Staff Training (Workforce of the Future)** | | | | | |
| 1.A | Regional Training Programs (partially funded by grant revenue) | $5,000 | $0.00 | $5,000.00 | 0% | |
| 1.B | Worker Supportive Services | $5,000 | $0.00 | $5,000.00 | 0% | |
| | **Initiative 1 Budget** | **$10,000** | **$0.00** | **$10,000.00** | **0%** | |
| **2** | **Incumbent Worker Training** | | | | | |
| 2.A | Operator Certification Prep Course | $5,000 | $0.00 | $5,000.00 | 0% | |
| | **Initiative 2 Budget** | **$5,000** | **$0.00** | **$5,000.00** | **0%** | |
| **3** | **WEBSITE/COMMUNICATIONS** | | | | | |
| 3.A | Other Marketing/Communication needs including photography and videography (currently funded by grant revenue) | $2,500 | $0.00 | $2,500.00 | 0% | |
| 3.B | Annual Fees for website & social media (currently funded by grant | $500 | $0.00 | $500.00 | 0% | |
| 3.C | IEWorks Collateral (ex. pens, re-usable bags, chip clips, hats) | $1,000 | $0.00 | $1,000.00 | 0% | |
| 3.D | Printing (business cards, brochures - currently funded by grant | $1,000 | $0.00 | $1,000.00 | 0% | |
| | **Initiative 3 Budget** | **$5,000** | **$0.00** | **$5,000.00** | **0%** | |
| **4** | **CONTRACTED SERVICES** | | | | | |
| 4.A | Contract for IEWorks Manager (1 FTE salary + benefits - | $0 | $0.00 | $0.00 | 0% | |
| 4.B. | Staff Travel | $0 | $0.00 | $0.00 | | |
| *4.C* | Contract for Program Management & Marketing | $16,500 | $44,000.00 | ($27,500.00) | 267% | * |
| 4.D | Contract for Fundraising (ex. Grant writing) | $5,000 | $0.00 | $5,000.00 | 0% | |
| 4.E | Contract for Bookkeeper (currently provided through JVS, funded | $3,000 | $2,295.00 | $705.00 | 77% | |
| | **Initiative 4 Budget** | **$24,500** | **$46,295.00** | ($21,795.00) | 189% | |
| | **OTHER SERVICES** | | | | | |
| 5.A | Facilities Rent/PO Box Rent | $500 | $0.00 | $0.00 | 0% | |
| 5.B | Legal Services (Leal-Trejo - currently offering in-kind services) | $4,000 | $0.00 | $0.00 | 0% | |
| 5.C | Meeting Facilitation (ex. Retreat/Open House) | $5,000 | $0.00 | $0.00 | 0% | |
| 5.D | Insurance (ex. D & O policy - currently provided through JVS, | $2,000 | $0.00 | $0.00 | 0% | |
| 5.E | Accounting and Banking Fees (minimal bank fees + annual audit | $4,300 | $2,256.57 | $0.00 | 52% | |
| | **Initiative 5 Budget** | **$15,800** | **$2,256.57** | **$0.00** | **14%** | |
| | **TOTAL EXPENDITURES FYTD26** | **$60,300** | **$48,551.57** | **($1,795)** | **81%** | |
| | **NET INCOME/(LOSS) FYTD26** | **($9,837)** | **($38,537.81)** | **$42,244.24** | 392% | |

| | |
|---|---|
| Checking Account - US Bank (as of 3/31/2026) | $32,902.49 |
| Certificate of Deposit - 7 Mo. (US Bank - matures 6/14/2026 | $18,470.98 |
| Certificate of Deposit - 9 Mo. (US Bank - matures 5/14/2026) | $12,459.41 |
| **Bank Balance (as of 3/31/2026)** | **$63,832.88** |

*Policy liquidity requirement 33% of expenses*

** Potential to be offset by HRTP Grant*

# Statement of Activity

Inland Empire Works

July, 2025-March, 2026

| | Total |
|---|---|
| Income | |
| Interest Revenue | 13.76 |
| Membership Fees | 38,000.00 |
| **Total for Income** | **$38,013.76** |
| **Gross Profit** | **$38,013.76** |
| Expenses | |
| Advertising & Marketing | 44,000.00 |
| Bank Charges & Fees | 3.00 |
| Legal & Professional Services | 2,295.00 |
| Office Supplies & Software | 149.48 |
| Software Fees | 2,104.09 |
| **Total for Expenses** | **$48,551.57** |
| **Net Operating Income** | **-$10,537.81** |
| **Net Other Income** | |
| **Net Income** | **-$10,537.81** |

**Item 7: Outreach Update**

| Riverside County Agency Name | Priority Tier | IEWorks Tier | Estimated Employee Count | Potential Annual Revenue |
|---|---|---|---|---|
| Eastern Municipal Water District (EMWD)* | 1 | 3 | 620 | $10,000.00 |
| Western Municipal Water District (WMWD) | 1 | 2 | 172 | $6,000.00 |
| Elsinore Valley Municipal Water District (EVMWD) | 2 | 2 | 168 | $6,000.00 |
| Rancho California Water District | 2 | 2 | 149 | $6,000.00 |
| Coachella Valley Water District (CVWD) | 1 | 3 | 570 | $10,000.00 |
| Mission Springs Water District (MSWD) | 3 | 1 | 39 | $2,000.00 |
| Cabazon County Water District | 3 | 1 | 6 | $2,000.00 |
| Chiriaco Summit County Water District | 3 | 1 | 9 | $2,000.00 |
| Home Gardens County Water District | 3 | 1 | 13 | $2,000.00 |
| Idyllwild Water District | 3 | 1 | 10 | $2,000.00 |
| Lake Hemet Municipal Water District | 2 | 2 | 49 | $6,000.00 |
| Pine Cove Water District | 3 | 1 | 8 | $2,000.00 |
| Pinyon Pines County Water District | 3 | 1 | 25 | $2,000.00 |
| Beaumont-Cherry Valley Water District | 2 | 2 | 39 | $6,000.00 |
| Palo Verde Irrigation District | 3 | 2 | 83 | $6,000.00 |
| Riverside Public Utilities | 1 | 3 | 400 | $10,000.00 |
| Jurupa Community Services District | 1 | 3 | 287 | $10,000.00 |
| Rubidoux Community Services District | 1 | 1 | 12 | $2,000.00 |
| Desert Water Agency | 1 | 2 | 85 | $6,000.00 |
| Riverside County Flood Control & Water Conservation District | 2 | 3 | 239 | $6,000.00 |
| | | | | $104,000.00 |

| San Bernardino County Agency Name | Priority Tier | IEWorks Tier | Estimated Employee Count | Potential Annual Revenue |
|---|---|---|---|---|
| Inland Empire Utilities Agency (IEUA)* | 1 | 3 | 330 | $10,000.00 |
| San Bernardino Valley Municipal Water District (SBVMWD)* | 1 | 3 | 250 | $10,000.00 |
| West Valley Water District* | 1 | 2 | 68 | $6,000.00 |

| | | | | |
|---|---|---|---|---|
| East Valley Water District | 1 | 2 | 73 | $6,000.00 |
| San Bernardino Municipal Water Department | 1 | 3 | 250 | $10,000.00 |
| Cucamonga Valley Water District | 1 | 3 | 120 | $10,000.00 |
| Monte Vista Water District | 2 | 2 | 37 | $6,000.00 |
| Fontana Water Company | 3 | 3 | 116 | $6,000.00 |
| Ontario Municipal Utilities Company | 2 | 3 | 130 | $10,000.00 |
| City of Upland Water Department | 2 | N/A | N/A | |
| Rialto Water Services | 3 | 1 | 8 | $2,000.00 |
| Yucaipa Valley Water District | 2 | 2 | 75 | $6,000.00 |
| | | | | $82,000.00 |
| | | | | |

| Agency Name | Priority Tier | IEWorks Tier | Employee Count | Potential Annual Revenue |
|---|---|---|---|---|
| Metropolitan Water District | 1 | 3 | 2087 | $10,000.00 |
| CalMutuals | 1 | 3 | N/A | N/A |
| | | | | $10,000.00 |

# Join IEWorks

## Building Pipelines for Water. Creating Pathways for People.

### ABOUT THE PROGRAM

IEWorks is a regional workforce development consortium committed to building a stronger, more inclusive talent pipeline across the Inland Empire. By joining, agencies gain access to resources, partnerships, and strategies designed to meet today's workforce challenges and prepare for tomorrow's opportunities.

### WHY JOIN THE CONSORTIUM?

- **Collaborative Power**
  Partner with agencies, educators, employers, and community organizations to amplify impact.
- **Talent Pipeline Development**
  Access programs, trainings, and tools to recruit, train, and retain a skilled local workforce.
- **Shared Resources**
  Leverage best practices, research, and funding opportunities as part of a collective.
- **Regional Impact**
  Shape workforce solutions that strengthen the Inland Empire's economic future.

### GET INVOLVED TODAY!

**Help us build a resilient, skilled workforce for the Inland Empire. Together, we can create opportunities, strengthen communities, and drive economic growth.**

**For questions or additional information, please contact info@ieworks.org.**

For more information, visit ieworks.org

### WHO SHOULD JOIN?

**Government agencies**
**Workforce development boards**
**Educational institutions**
**Community-based organizations**
**Employers & Industry Leaders**

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Strengthening our Water/Wastewater Workforce