

**Meeting of the Board of Directors  
12:00pm, Monday, February 24, 2025  
Meeting Minutes**

**Board Members Present:** Gracie Torres, Ex-officio (voting), Susan Allen, CalMutuals/JPRIMA (voting); Pacal Cornejo, EMWD (voting); Lisa Dye, IEUA (voting); Haydee Sainz, WVWD (voting).

**Others Present:** Lisa Countryman-Quiroz, JVS; Gabriela Jiminez, JVS; Savannah Skelton, Leal-Trejo; Elizabeth Touns, JVS/IEWorks; Kelcie Wong, JVS.

*Pursuant to Assembly Bill 361, this meeting was conducted via teleconference to minimize the spread of COVID-19.*

Call to order at 12:02pm by Gracie.

- 1. PLEDGE OF ALLEGIANCE** – Susan led the group in the Pledge of Allegiance.
- 2. DETERMINATION OF A QUORUM** - Elizabeth called the roll of Board members present and announced the presence of a quorum.
- 3. PUBLIC COMMENT-** Elizabeth announced that, pursuant to Government Code Section 54954.3, to make a Public Comment, members of the public should click on the hand symbol on your screen to be placed in the queue, and when recognized and un-muted, they should announce their name for the record. No public comments were shared.
- 4. ADDITIONAL ITEMS TO THE AGENDA** - Elizabeth asked for any additional agenda items for the meeting and there was a request for introductions, given there were new staff from JVS present.
- 5. INTRODUCTIONS** – All meeting attendees introduced themselves and their organization affiliation.
- 6. ADOPTION OF THE AGENDA** – With the addition of Introductions, the agenda was adopted.

**7. CONSENT CALENDAR**

**5A. Approve the minutes of December 16, 2024, Meeting of Board of Directors.**

The minutes were reviewed by the group. No changes were needed.

The motion to approve the Consent Calendar as presented was moved by Susan and seconded by Pacal. The roll was called with five members voting yes. The motion passed.

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA	X			
Ex Officio Representative	X			
Representative of Member Agency IEUA	X			
Representative of Member Agency EMWD	X			
Representative of Member Agency WVWD	X			

**INFORMATIONAL ITEMS**

**1. DISCUSSION OF NEW ADMINISTRATION IMPACTS**

Kelcie led this discussion with agencies who provided updates on any recent impacts to staffing. No impacts were reported from water/wastewater at this time. Lisa Countryman-Quiroz provided an update on the impact of the new administration's actions on JVS, specifically the Executive Order on hiring priorities, the funding freeze on infrastructure-related grants, and budget negotiations affecting safety net programs. No action was taken.

**2. CONSIDERATION OF IEWORKS FINANCE COMMITTEE UPDATE**

Elizabeth presented an updated Financial Summary for FY 2024-25, highlighting expenses paid, interest earned on CDs, and transitioning all banking processes that included Scott Goodell to IEWorks Officers and Dianne Landeros, IEWorks' Bookkeeper. No action was taken.

**3. IDENTIFY BOARD PRIORITIES**

Kelcie opened this discussion by defining 2025 priorities in three areas: outlining previous bodies of work, recruiting new member agencies, and identifying new sources of funding. Board members weighed in on their priorities including developing internships, recruiting new member agencies and getting more input from agency staff leaders.

**4. JVS REPORT OUT**

Kelcie provided an update on internship opportunities with IEUA and WVWD.

## 5. IEWORKS SPECIAL and REGULAR BOARD MEETING DATES

The Board was reminded of upcoming meeting dates:

- March 24<sup>th</sup>, 12:00 noon SPECIAL Board Meeting
- April 21<sup>st</sup>, 12:00 noon Regular Board Meeting
- June 16<sup>th</sup>, 12:00 noon Regular Board Meeting

6. **CLOSED SESSION-** Gracie announced there were no items for the closed session.

## 7. ADJOURNMENT

Gracie moved to adjourn the meeting at 1:00pm.

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the meeting, please contact Elizabeth Touns at (415) 238-6545 for assistance to enable IEWorks to make reasonable accommodations.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Request for such records shall be made available by emailing Elizabeth Touns at [etouns@jvs.org](mailto:etouns@jvs.org).

Agendas are available at the IEWorks website, [www.ieworks.org](http://www.ieworks.org).

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