**Meeting of the Board of Directors**

**12:00pm, Monday, October 21, 2024**

**Meeting Minutes**

**Board Members Present**: Susan Allen, CalMutuals/JPRIMA (voting); Pacal Cornejo, EMWD (voting); Kelvin Moore, WVWD (voting).

**Staff Members:** Scott Goodell, JVS/IEWorks, Elizabeth Toups, JVS/IEWorks.

*Pursuant to Assembly Bill 361, this meeting was conducted via teleconference to minimize the spread of COVID-19.*

Call to order at 12:05pm by Scott Goodell.

1. **PLEDGE OF ALLEGIANCE –** Kelvin led the group in the Pledge of Allegiance.
2. **DETERMINATION OF A QUORUM -** Elizabeth called the roll of Board members present and announced the presence of a quorum.
3. **PUBLIC COMMENT-** Scott announced that, pursuant to Government Code Section 54954.3, to make a Public Comment, members of the public should click on the hand symbol on your screen to be placed in the queue, and when recognized and un-muted, they should announce their name for the record. No public comments were shared.
4. **ADDITIONAL ITEMS TO THE AGENDA-** Scott asked for any additional agenda items for the meeting and, hearing none, called for adoption of the agenda. Announced that there were no additional items to add to the agenda
5. **CONSENT CALENDAR**

# 5A. Approve the minutes of August 19, 2024, Meeting of Board of Directors.

The minutes were reviewed by the group. No changes were needed.

The motion to approve the Consent Calendar as presented was moved by Pacal and seconded by Susan. The roll was called with three members voting yes and one member abstaining. The motion passed.

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| --- | --- | --- | --- | --- |
|  | AYES: | NOES: | ABSENT: | ABSTAIN: |
| Representative of Member Agency CalMutuals/JPRIMA | X |  |  |  |
| Ex Officio Representative |  |  | X |  |
| Representative of Member Agency IEUA |  |  | X |  |
| Representative of Member Agency EMWD | X |  |  |  |
| Representative of Member Agency WVWD | X |  |  |  |

**INFORMATIONAL ITEMS**

1. **CONSIDERATION OF IEWORKS FINANCE COMMITTEE UPDATE**

Scott presented an updated Financial Summary for FY 2024-25, highlighting expenses paid and revenue received from agency fees paid and interest earned on CDs. To date, all six signatory agencies have submitted their annual fees, though one payment is still in process with the bank. Scott noted that IEWorks is engaging a bookkeeper, at a cost consistent with the approved budget. No action was taken.

1. **IEWORKS MANAGER’S REPORT**

Scott presented his written report on IEWorks activities, including an update on internship, incumbent worker training, grant funding opportunities, community outreach and advocacy work. No action was taken.

1. **IEWORKS REGULAR BOARD MEETING DATES**

The Board was reminded of upcoming meeting dates:

* 12/16/24
* 2/17/25

1. **CLOSED SESSION-** Susan announced there were no items for the closed session.
2. **ADJOURNMENT**

Susan moved to adjourn the meeting at 12:52pm.

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the meeting, please contact the IEWorks Manager at (415) 802-5576 for assistance to enable IEWorks to make reasonable accommodations.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Request for such records shall be made available by emailing the IEWorks Manager at [sgoodell@jvs.org](mailto:sgoodell@jvs.org).

Agendas are available at the IEWorks website, [www.ieworks.org](http://www.ieworks.org) .

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