

**Meeting of the Board of Directors  
12:00pm, Monday, June 17, 2024  
Meeting Minutes**

**Board Members Present:** Gracie Torres, President (voting); Susan Allen, CalMutuals/JPRIMA (voting); Jasmin Hall, IEUA (voting); Lisa Dye, IEUA alternate.

**Staff Members:** Scott Goodell, JVS/IEWorks, Elizabeth Toups, JVS/IEWorks.

*Pursuant to Assembly Bill 361, this meeting was conducted via teleconference to minimize the spread of COVID-19.*

Call to order at 12:13pm by Scott Goodell.

1. **PLEDGE OF ALLEGIANCE** – Jasmin led the group in the Pledge of Allegiance.
2. **DETERMINATION OF A QUORUM** - Elizabeth called the roll of Board members present and announced the presence of a quorum.
3. **PUBLIC COMMENT**- Gracie announced that, pursuant to Government Code Section 54954.3, to make a Public Comment, members of the public should click on the hand symbol on your screen to be placed in the queue, and when recognized and un-muted, they should announce their name for the record. No public comments were shared.
4. **ADDITIONAL ITEMS TO THE AGENDA**- Gracie asked for any additional agenda items for the meeting and, hearing none, called for adoption of the agenda. Announced that there were no additional items to add to the agenda
5. **CONSENT CALENDAR**
  - 5A. **Approve the minutes of April 15, 2024, Meeting of Board of Directors.**  
The minutes were reviewed by the group. No changes were needed.
  - 5B. **Approve the Fiscal Year 2025 IEWorks Budget.** Staff presented the FY 2025 budget with a summary of revenue and anticipated expenses.

The motion to approve the Consent Calendar as presented was moved by Jasmin and seconded by Susan. The roll was called with three members voting yes and one member abstaining. The motion passed.

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA	X			
Ex Officio Representative	X			
Representative of Member Agency IEUA	X			

## **INFORMATIONAL ITEMS**

### **6. CONSIDERATION OF IEWORKS FINANCE COMMITTEE UPDATE**

Scott presented an updated Financial Summary for FY 2023-24, highlighting expenses paid and revenue received from agency fees paid and interest earned on CDs. Scott presented a similar report on the Financial Summary for FY 2024-25. No action was taken.

### **7. IEWORKS MANAGER'S REPORT**

Scott presented his written report on IEWorks activities. No action was taken.

### **8. IEWORKS REGULAR BOARD MEETING DATES**

The Board was reminded of upcoming meeting dates:

- June 17<sup>th</sup>, 12:00 noon
- August 19<sup>th</sup>, 12:00 noon

### **9. CLOSED SESSION-** Gracie announced there were no items for the closed session.

### **10. ADJOURNMENT**

Gracie moved to adjourn the meeting at 1:02pm.

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the meeting, please contact the IEWorks Manager at (415) 802-5576 for assistance to enable IEWorks to make reasonable accommodations.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Request for such records shall be made available by emailing the IEWorks Manager at [sgoodell@jvs.org](mailto:sgoodell@jvs.org).

Agendas are available at the IEWorks website, [www.ieworks.org](http://www.ieworks.org).

**EXHAUSTION OF ADMINISTRATIVE REMEDIES** – If you challenge an IEWorks action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the IEWorks Manager at, or prior to, the public hearing. Any written correspondence delivered to the IEWorks office before the IEWorks' final action on a matter will become a part of the administrative record.