

**Special Meeting of the Board of Directors
Monday, August 23, 2023, 12:00pm
Meeting Minutes**

Board Members Present: Gracie Torres, President; Susan Allen, Secretary/Treasurer; Jasmin Hall, IEUA, Pacal Cornejo, EMWD alternate (voting), John Thiel, WWWD alternate (non-voting).

Staff Members: Scott Goodell, IEWorks; Elizabeth Toups, JVS

Legal Counsel: Savannah Skelton, Leal Trejo

Pursuant to Assembly Bill 361, this meeting was conducted via teleconference to minimize the spread of COVID-19.

Call to order at 12:06pm by Susan Allen.

1. **Pledge of Allegiance** – Elizabeth led the group in the Pledge of Allegiance.
2. **Determination of a Quorum** – Elizabeth called the roll of Board members present and announced the presence of a quorum.
3. **Public Comment** – Susan announced that, pursuant to Government Code Section 54954.3, to make a Public Comment, members of the public should click on the hand symbol on your screen to be placed in the queue, and when recognized and un-muted, they should announce their name for the record. No public comments were shared.
4. **Additional Items to The Agenda** - Susan asked for any additional agenda items for the meeting and, hearing none, called for adoption of the agenda. Announced that there were no additional items to add to the agenda.
5. **Consent Calendar**

5A. Approval of Minutes – June 12, 2023, meeting

5B. CONSIDERATION OF RESOLUTION #22-001 TO ALLOW MEETINGS TO BE HELD REMOTELY CONSISTENT WITH THE BROWN ACT AND ASSEMBLY VILL 361

Gracie called for a motion to approve the minutes of the June 12, 2023, meeting. The motion to approve the minutes as presented was moved by Susan Allen and seconded by Jasmin Hall. The roll was called with four members voting yes, one member abstaining and no members voting no. The motion passed.

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA	X			
Representative of Member Agency EMWD	X			
Representative of Member Agency IEUA	X			
Representative of Member Agency WWWD				X
Ex-Officio Representative	X			

6. Consideration Of IEWorks Strategic Planning Process

Due to the cancellation of the planned Strategic Planning Workshop on Monday, 8/21/23, due to severe weather conditions, new dates for the rescheduled meeting are needed. The Board identified Monday, 9/11/23 and 9/12/23 as possible dates. Staff will work with JCL Consultants (meeting facilitators) and AWWA (for meeting space) to confirm the best date. An updated calendar invitation will go out shortly. Scott and Elizabeth are working with the workshop planning committee (Gracie, Susan and Pacal) and with JC Lacey on an agenda and continued outreach to agencies and IEWorks partners. This summer planning workshop will be followed by a second session in October. No action was taken.

7. Consideration of the Process of IEWorks Obtaining 501c3 Status

Savannah Skelton from Leal Trejo introduced this item. The Board was asked to consider the filing of IRS Form 1023 Application for Recognition of Exemption and approve the filing of this form. A similar document, Form 3500, will need to be filed with the state once IEWorks receives Recognition from the IRS. One Director requested a copy of the DRAFT form to share with the agency’s legal counsel. Savannah agreed to provide the Board with a red-lined version of the form. This issue will be tabled until the next Board meeting. No action was taken.

8. Consideration of IEWorks Change of Address

Scott Goodell introduced this item. The Board was asked to consider changing the IEWorks mailing address to a P.O. Box address, as West Valley Water District has requested IEWorks discontinue using its’ Rialto address to receive mail. There will be a cost to IEWorks for renting a P.O. Box. Gracie called for a motion to change the address. The motion to approve the minutes as presented was moved by Susan Allen and seconded by Jasmin Hall. The roll was called with four members voting yes, one member abstaining and no members voting no. The motion passed.

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA	X			
Representative of Member Agency EMWD	X			
Representative of Member Agency IEUA	X			
Representative of Member Agency WVWD				X
Ex-Officio Representative	X			

9. Consideration Of IEWorks Finance Committee Update

Staff presented year-end budget for FY 2022-23 and a Final DRAFT budget for FY 2023-24. Staff outlined final expenses paid for FY 2022-23. The Finance Committee met and approved the FY 2023-24 budget and submitted the FY 2023-24 budget to the Board for approval. Gracie called for a vote. The motion to approve the report was moved by Susan Allen and seconded by Jasmin Hall. The roll was called with four members voting yes, one member abstaining, and no members voting no. The motion passed.

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA	X			
Representative of Member Agency EMWD	X			
Representative of Member Agency IEUA	X			

Representative of Member Agency WWWD				X
Ex-Officio Representative	X			

10. IEWorks Regular Board Meeting Dates – The Board was reminded of upcoming meeting dates including:

- October 16th, 12:00 noon
- December 18th, 12:00 noon

No action was taken.

11. Closed Session – Gracie announced there were no items for the closed session.

12. Adjournment – Gracie Torres moved to adjourn the meeting at 12:32.