

**Meeting of the Board of Directors
Thursday, April 17, 2023, 12:00pm
Meeting Minutes**

Board Members Present: Gracie Torres, President; Phil Paule, Vice President; Susan Allen, Secretary/Treasurer; Jasmin Hall, IEUA; Lisa Dye, IEUA alternate; Michelle Vizcarra, IEUA alternate; Pacal Cornejo, EMWD alternate; Van Jew, WVWD alternate.

Staff Members: Elizabeth Toups, JVS

Legal Counsel: Savannah Skelton, Leal Trejo

Pursuant to Assembly Bill 361, this meeting was conducted via teleconference to minimize the spread of COVID-19.

Call to order at 12:14pm by Gracie Torres, President.

1. **Pledge of Allegiance** – Phil led the group in the Pledge of Allegiance.
2. **Determination of a Quorum** – Elizabeth called the roll of Board members present and announced the presence of a quorum.
3. **Public Comment** – Gracie announced that, pursuant to Government Code Section 54954.3, to make a Public Comment, members of the public should click on the hand symbol on your screen to be placed in the queue, and when recognized and un-muted, they should announce their name for the record. No public comments were shared.
4. **Additional Items to The Agenda** - Gracie asked for any additional agenda items for the meeting and, hearing none, called for adoption of the agenda. Announced that there were no additional items to add to the agenda.
5. **Consent Calendar**

5A. Approval of Minutes – February 16, 2023, meeting

5B. CONSIDERATION OF RESOLUTION #22-001 TO ALLOW MEETINGS TO BE HELD REMOTELY CONSISTENT WITH THE BROWN ACT AND ASSEMBLY VILL 361

Gracie called for a motion to approve the minutes of the February 16, 2023, meeting. The motion to approve the minutes as presented was moved by Phil Paule and seconded by Gracie Torres. The roll was called with five members voting yes and no members voting no. The motion passed.

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA	X			
Representative of Member Agency EMWD	X			
Representative of Member Agency IEUA	X			
Representative of Member Agency WVWD	X			
Ex-Officio Representative	X			

6. Consideration Of IEWorks Strategic Planning Process

Susan updated the Board on discussions about a Strategic Planning process and called for volunteers to form a planning committee. Susan, Gracie, and Pacal volunteered. The initial timeline suggested is for a summer planning meeting that includes new/prospective agencies. The group agreed to ask J.C. Lacey to facilitate this session. This summer planning meeting will be followed by a second session in the Fall. IEWorks staff were asked to identify a date that works for the group. No action was taken.

7. Consideration Of Resolution 23-002 Modifying Regular Board Meeting Schedule

The Board discussed modifying their meeting schedule to a bi-monthly schedule and consider meeting on the third Monday of the month at 12:00 noon. Gracie called for a vote. The motion to approve the resolution was moved by Gracie Torres and seconded by Jasmin Hall. The roll was called with five members voting yes and no members voting no. The motion passed. See attached resolution.

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA	X			
Representative of Member Agency EMWD	X			
Representative of Member Agency IEUA	X			
Representative of Member Agency WWWD	X			
Ex-Officio Representative	X			

8. IEWorks Manager’s Report – In Scott’s absence, Elizabeth provided a written report about IEWorks activities including an update on program activities and H RTP RWPG grant performance and a summary of activity with the IEWorks bank account. No action was taken.

9. IEWorks Regular Board Meeting Dates – Pursuant to the new meeting times/dates as discussed in Agenda Item #7 above:

- June 19th, 12:00 noon
- August 21st, 12:00 noon

No action was taken.

10. Closed Session – Gracie announced there were no items for the closed session.

a. General Updates - Gracie asked if there were any general updates to announce. A suggestion was made that for future meetings, the agenda should be posted at sites where Board members are taking the meeting. This notice will be added to the agenda for future meetings.

11. Adjournment – Gracie Torres moved to adjourn the meeting at 12:52. The motion to adjourn was moved by Jasmin and seconded by Susan.



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RESOLUTION NO. 23-002

**A RESOLUTION OF THE BOARD OF DIRECTORS OF IEWORKS
APPROVING AMENDING THE TIME OF REGULAR MEETINGS**

WHEREAS, pursuant to the Inland Empire Works (“IEWorks”) Bylaws the process and procedure used by IEWorks to select and approve the time of the regular meeting of the Board of Directors of the Corporation was to be set by resolution of the Board at a later date.

WHEREAS, at the February 2023 meeting of the IEWorks Board of Directors, the Board gave legal counsel direction to draft a resolution specifying the time of the regular meeting of the Board of Directors of the Corporation.

WHEREAS, the IEWorks Board desires to change the time of the regular meeting of the Board of Directors of the Corporation pursuant to the terms of this resolution.

NOW, THEREFORE BE IT RESOLVED, that the IEWorks Board of Directors hereby adopts the following procedure:

1. The IEWorks Board of Directors shall change their previously scheduled Regular Meetings from the third Thursday of each month, to the third Monday of every other month effective at the next meeting of the Board of Directors.

PASSED, APPROVED and ADOPTED by the Board of Directors of IEWorks on April 17, 2023, by the following votes:

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA	X			
Representative of Member Agency EMWD	X			
Representative of Member Agency IEUA	X			
Representative of Member Agency WWWD	X			
Ex-Officio Representative	X			

APPROVED:

ATTEST:

Gracie Torres
President, Board of Directors

Susan Allen
Secretary/Treasurer, Board of Directors

APPROVED AS TO FORM:

Leal Trejo APC
Attorneys for IEWORKS