

**Meeting of the Board of Directors
Thursday, February 16, 2023, 12:00pm
Meeting Minutes**

Board Members Present: Channing Hawkins, President; Gracie Torres, Secretary/Treasurer; Lisa Dye, IEUA alternate; Pacal Cornejo, EMWD alternate; Van Jew, WVWD alternate.

Staff Members: Scott Goodell, JVS; Elizabeth Toups, JVS

Legal Counsel: Savannah Skelton, Leal Trejo

Pursuant to Assembly Bill 361, this meeting was conducted via teleconference to minimize the spread of COVID-19.

Call to order at 12:08pm by Channing Hawkins, President.

1. **Pledge of Allegiance** – Channing led the group in the Pledge of Allegiance.
2. **Determination of a Quorum** – Elizabeth called the roll of Board members present and announced the presence of a quorum.
3. **Public Comment** – Channing announced that, pursuant to Government Code Section 54954.3, to make a Public Comment, members of the public should click on the hand symbol on your screen to be placed in the queue, and when recognized and un-muted, they should announce their name for the record. No public comments were shared.

Channing referenced a change in the Brown Act requirements regarding teleconferencing. He asked staff to work with Leal Trejo to incorporate these changes in the protocol for future board meetings.

4. **Additional Items to The Agenda** - Channing asked for any additional agenda items for the meeting and, hearing none, called for adoption of the agenda. Announced that there were no additional items to add to the agenda. The motion to adopt the agenda as presented was moved by Gracie and seconded by Pacal. The roll was called with three members voting yes and no members voting no. The motion passed.

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA			X	
Representative of Member Agency EMWD	X			
Representative of Member Agency IEUA				
Representative of Member Agency WVWD	X			
Ex-Officio Representative	X			

5. Consent Calendar

5A. Approval of Minutes – January 19, 2023, meeting

5B. CONSIDERATION OF RESOLUTION #22-001 TO ALLOW MEETINGS TO BE HELD REMOTELY CONSISTENT WITH THE BROWN ACT AND ASSEMBLY VILL 361

Channing called for a motion to approve the minutes of the January 19, 2023, meeting. The motion to approve the minutes as presented was moved by Pacal Cornejo and seconded by Gracie Torres. The roll was called with three members voting yes and no members voting no. The motion passed.

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA			X	
Representative of Member Agency EMWD	X			
Representative of Member Agency IEUA				
Representative of Member Agency WWWD	X			
Ex-Officio Representative	X			

6. Consideration Of Resolution IEWorks Approving Manner in Which Officers of The Corporation Are Selected

Channing called on Savannah Skelton from Leal Trejo to give an overview of Resolution No. 23-001 (attached) address Officer Selections. The motion to adopt was moved by Gracie Torres and seconded by Pacal Cornejo. The roll was called with three members voting yes and no members voting no. The motion passed.

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA			X	
Representative of Member Agency EMWD	X			
Representative of Member Agency IEUA				
Representative of Member Agency WWWD	X			
Ex-Officio Representative	X			

7. Consideration Of IEWorks Officer Nominations

Channing announced Officer nominations including Gracie Torres for President, Phil Paule for Vice President, and Susan Allen for Secretary/Treasurer. The motion to confirm nominations was moved by Pacal Cornejo and seconded by Gracie Torres. The roll was called with three members voting yes and no members voting no. The motion passed.

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA			X	
Representative of Member Agency EMWD	X			
Representative of Member Agency IEUA				
Representative of Member Agency WWWD	X			
Ex-Officio Representative	X			

8. Consideration Of IEWorks Officer Elections

Channing called for a vote on election of Officers including Gracie Torres for President, Phil Paule for Vice President, and Susan Allen for Secretary/Treasurer. The motion to approve the confirmed nominations was moved by Gracie Torres and seconded by Pacal Cornejo. The roll was called with three members voting yes and no members voting no. The motion passed.

	AYES:	NOES:	ABSENT:	ABSTAIN:
Representative of Member Agency CalMutuals/JPRIMA			X	
Representative of Member Agency EMWD	X			
Representative of Member Agency IEUA				
Representative of Member Agency WWD	X			
Ex-Officio Representative	X			

9. **Consideration Of IEWorks Open House Debrief** – Scott summarized the Open House event including a review of the list of seven agencies in attendance, the strong testimonials from two IEWorks graduates, and the next steps with agencies who expressed interest in joining IEWorks (City of Rubidoux, City of Chino Hills, and City of Coachella). Scott agreed to update the Board on next steps with prospective agencies in future meetings. No action was taken.

10. Consideration Of Change in Regular Board Meeting Schedule

Channing relayed the staff recommendation that the Board adjust the meetings calendar to a bi-monthly schedule and consider meeting on Mondays. After some discussion, the Board agreed on the third Monday of every other month. Staff will follow up with Board members not in attendance to confirm. The Board will approve the new schedule at the next meeting, which will be considered a Special Meeting. No action was taken.

11. **IEWorks Manager’s Report** - Scott provided a written report about IEWorks activities including an update on program activities and H RTP RWPG grant performance and a summary of activity with the IEWorks bank account. No action was taken.

12. **IEWorks Regular Board Meeting Dates** – Channing asked Savannah Skelton to provide guidance regarding the change in the meeting schedule. No action was taken.

13. **Closed Session** – Channing announced there were no items for the closed session. Channing asked if there were any general updates to announce. No updates were given.

14. **Adjournment** – Channing Hawkins moved to adjourn the meeting at 12:54.