

**Meeting of the Board of Directors
Thursday, January 19, 2023, 12:00pm
Meeting Minutes**

Board Members Present: Channing Hawkins, President; Gracie Torres, Secretary/Treasurer; Susan Allan, CalMutuals/JPRIMA; Lisa Dye, IEUA alternate; Phil Paule; EMWD, Pacal Cornejo, EMWD alternate; Van Jew, WWWD alternate.

Staff Members: Scott Goodell, JVS

Legal Counsel: Savannah Skelton, Leal Trejo

Pursuant to Assembly Bill 361, this meeting was conducted via teleconference to minimize the spread of COVID-19.

Call to order at 12:05pm by Channing Hawkins, President.

1. **Pledge of Allegiance** – Channing led the group in the Pledge of Allegiance.
2. **Determination of a Quorum** – Scott called the roll of Board members present and announced the presence of a quorum.
3. **Public Comment** – Channing announced that, pursuant to Government Code Section 54954.3, to make a Public Comment, members of the public should click on the hand symbol on your screen to be placed in the queue, and when recognized and un-muted, they should announce their name for the record. No public comments were shared.
4. **Additional Items to The Agenda** - Channing asked for any additional agenda items for the meeting and, hearing none, called for adoption of the agenda. Announced that there were no additional items to add to the agenda. The motion to adopt the agenda as presented was passed.
5. **Consent Calendar**
 - 5A. **Approval of Minutes** – Channing called for a motion to approve the minutes of the December 15, 2022, meeting. The motion to approve the minutes as presented was made by Gracie Torres and seconded by Phil Paule. The roll was called with five members voting yes and no members voting no. The motion passed.
 - 5B. **CONSIDERATION OF RESOLUTION #22-001 TO ALLOW MEETINGS TO BE HELD REMOTELY CONSISTENT WITH THE BROWN ACT AND ASSEMBLY BILL 361**- The motion to approve the was presented was made by Gracie Torres and seconded by Phil Paule
6. **CONSIDERATION OF IEWORKS OPEN HOUSE** – The staff reviewed the agenda developed by the Open House Planning Committee and RSVP list. Channing recommend adding a space in the beginning of the agenda to for general managers to speak to their experience with IEWorks. Staff agreed to take this recommendation back to the Planning Committee for discussion. No action was taken.
7. **CONSIDERATION IEWORKS OFFICER ELECTIONS** - Channing opened a discussion on the process for electing new officers. The staff asked legal counsel to explain the election outlined in the IEWorks bylaws. Legal counsel

explained that the board would need to pass a resolution approving the manner in which officers of the corporation are selected and suggested an election by simple majority using a roll call vote. Legal Counsel offered to draft a resolution to consider at the next board meeting without objection. Staff recommend that they work with legal counsel on a resolution to be considered the next board meeting. There were no objections. Those interested in running for officer positions include Gracie, President; Phil, Vice President; Secretary/Treasurer, Susan Allen. No action was taken.

- 8. IEWORKS MANAGER'S REPORT** - Scott provided a written report from Scott Goodell about IEWorks activities including an update on program activities and HRTP RWPG grant performance and a summary of activity with the IEWorks bank account.
- 9. IEWORKS REGULAR BOARD MEETING DATES** – Channing announced the schedule for upcoming Board meeting: Thursday, February 16th at 12:00pm
- 10. CLOSED SESSION** – Scott announced there were no items for the closed session. Channing suggested we add general updated to this section in the future.
- 11. ADJOURNMENT** – Channing Hawkins moved to adjourn the meeting; Susan Allen seconded the motion.