

**Meeting of the Board of Directors
Thursday, November 17, 2022, 12:00pm
Meeting Minutes**

Board Members Present: Gracie Torres, Secretary/Treasurer; Susan Allan, CalMutuals/JPRIMA; Jasmin Hall, IEUA; Pacal Cornejo, EMWD alternate; Lisa Dye, IEUA alternate.

Staff Members: Scott Goodell, IEWorks Manager; Elizabeth Toups, JVS

Legal Counsel: Savannah Skelton, Leal Trejo

Pursuant to Assembly Bill 361, this meeting was conducted via teleconference to minimize the spread of COVID-19.

Call to order at 12:10pm by Elizabeth Toups, JVS

1. **Pledge of Allegiance** – Elizabeth led the group in the Pledge of Allegiance.
2. **Determination of a Quorum** – Elizabeth called the roll of Board members present and announced the presence of a quorum.
3. **Announcement** – Elizabeth announced that this is a regular meeting of the Board of Directors as it is occurring on the regular meeting schedule.
4. **Public Comment** – Elizabeth announced that, pursuant to Government Code Section 54954.3, to make a Public Comment, members of the public should click on the hand symbol on your screen to be placed in the queue, and when recognized and un-muted, they should announce their name for the record. No public comments were shared.
5. **Additional Items to The Agenda** - Elizabeth asked for any additional agenda items for the meeting and, hearing none, called for adoption of the agenda. Announced that there were no additional items to add to the agenda. The motion to adopt the agenda as presented was passed.
6. **Consent Calendar**
 - 6A. **Approval of Minutes** – Elizabeth called for a motion to approve the minutes of the October 20, 2022, meeting. The motion to approve the minutes as presented was made by Jasmin Hall and seconded by Susan Allen. The roll was called with five members voting yes and no members voting no. The motion passed.
7. **CONSIDERATION OF IEWORKS FINANCE COMMITTEE UPDATE** – The Finance Committee, Susan Allen, and Gracie Torres, met on November 3rd to consider final DRAFTS of the Financial Policies and a Budget Summary. The committee presented these documents to the board for consideration. IEUA staff provided input on the Financial Policies. The Board asked staff to respond to the IEUA input before voting on the Financial Policies and the Budget Summary. The board will consider final versions at their December meeting.
8. **CONSIDERATION OF UPDATE ON IEWORKS BYLAWS**

An overview of suggested changes to Section 5 of the bylaws was presented by Savannah Skelton. Staff will send out the revised version of the bylaws to the board. The board will consider a final version at their December meeting.

9. **CONSIDERATION OF IEWORKS OPEN HOUSE** – Staff provided an update on the Open House, planned for January 28th, 2023. Staff reviewed the goals of the Open House and asked for agency support to engage new water/wastewater agencies to attend the event. AWWA's office in Rancho Cucamonga has offered to host the event. The Open House Planning Committee will meet in December to plan the agenda, discuss agencies to invite to the event, and bring an update to the December board meeting. The Planning Committee includes Channing Hawkins, Gracie Torres, Susan Allen, and Pacal Cornejo.
10. **IEWORKS MANAGER'S REPORT** - Scott provided a written report on IEWorks activities including an update on program activities and H RTP RWPG grant performance. Scott reported that four of six signatory agencies have paid annual dues to date. Scott will follow up with the other two agencies
11. **IEWORKS REGULAR BOARD MEETING DATES** – Secretary/Treasurer Torres announced the schedule for upcoming Board meetings: Thursday, December 15th at 12:00pm, Thursday, January 19th at 12:00pm and Thursday, February 16th at 12:00pm
12. **CLOSED SESSION** – Elizabeth announced there were no items for the closed session.
13. **ADJOURNMENT** – Susan Allen moved to adjourn the meeting; Gracie Torres seconded the motion.