

**Meeting of the Board of Directors  
Thursday, July 21, 2022, 12:00pm  
Meeting Minutes**

**Board Members Present:** Channing Hawkins, President; Gracie Torres, Secretary/Treasurer; Susan Allen, CalMutuals/JPRIMA; Pacal Cornejo, EMWD alternate; Lisa Dye, IEUA alternate; Jasmin Hall, IEUA, Van Jew, WVWD Alternate

**Staff Members:** Scott Goodell, IEWorks Manager; Elizabeth Touns, JVS

**Legal Counsel:** Savannah Skelton, Leal Trejo

*Pursuant to Assembly Bill 361, this meeting was conducted via teleconference to minimize the spread of COVID-19.*

Call to order at 12:05pm by Channing Hawkins, President.

1. **Pledge of Allegiance** – Channing led the group in the Pledge of Allegiance.
2. **Determination of a Quorum** – Elizabeth called the roll of Board members present. President Hawkins announced the presence of a quorum.
3. **Announcement** – President Hawkins announced that this is a regular meeting of the board of directors as it is occurring on the regular meeting schedule.
4. **Public Comment** – President Hawkins announced that, pursuant to Government Code Section 54954.3, to make a Public Comment, members of the public should click on the hand symbol on your screen to be placed in the queue, and when recognized and un-muted, they should announce their name for the record. No public comments were shared.
5. **Additional Items to The Agenda** - President Hawkins asked for any additional agenda items for the meeting and, hearing none, called for adoption of the agenda. Announced that there were no additional items to add to the agenda. The motion to adopt the agenda as presented was passed.
6. **Consent Calendar**
  - 6A. **Approval of Minutes** - President Hawkins called for a motion to approve the minutes of the June 16<sup>th</sup>, 2022, meeting. The motion to approve the minutes as presented was made by Susan Allen and seconded by Gracie Torres. The roll was called with five members voting yes and no members voting no. The motion passed.
7. **CONSIDERATION OF IEWORKS Bank Account** – The Board agreed with the staff recommendation that Scott Goodell, IEWorks Manager, should work with Gracie Torres, IEWorks Secretary/Treasurer, to establish an IEWorks bank account and designated Scott Goodell and Gracie Torres as signatories on that account. In addition, the Board agreed that Scott, Gracie, and Elizabeth should work together to draft a budget and a policy on spending. A motion to approve was made by Susan Allen and seconded by Gracie Torres. The roll was called with five members voting yes and no members voting no. The motion passed.
8. **CONSIDERATION OF IEWORKS INVOICING SIGNATORY AGENCIES FOR ANNUAL DUES** Staff recommended board approve invoicing signatory agencies for annual dues consistent with previously approved rate structure. The Board advised that invoices should go out after the IEWorks bank account has been established. A motion to approve was

made by Gracie Torres and seconded by Jasmin Hall. The roll was called with five members voting yes and no members voting no. The motion passed.

- 9. CONSIDERATION OF IEWORKS PLANNING RETREAT** - Staff recommended postponing the Planning Retreat until late September or early October. The board recommended that the retreat planning committee, composed of two board members, two staff from the IEWorks Leadership, and one representative from the community, meet at least three times. A motion to approve was made by Gracie Torres and seconded by Susan Allen. The roll was called with five members voting yes and no members voting no. The motion passed.
- 10. IEWORKS MANAGER'S REPORT** - Scott provided a written report on IEWorks activities including an update on program activities and HRTP RWPG grant performance.
- 11. IEWORKS REGULAR BOARD MEETING DATES** – President Hawkins announced the schedule for upcoming Board meetings: Thursday, August 18<sup>th</sup> at 12:00pm and Thursday, September 15<sup>th</sup> at 12:00pm.
- 12. CLOSED SESSION** – President Hawkins announced there were no items for the closed session.
- 13. ADJOURNMENT** – Gracie Torres moved to adjourn the meeting.

Channing Hawkins, President  
IEWorks

Gracie Torres, Secretary-Treasurer  
IEWorks